


# NVTEC-EA AGM 2014





# NVTEC-EA AGM 2014

## Annual General Meeting 20<sup>th</sup> November 2014

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- |   |         |
|---|---------|
| 1. Donations to Charities                                     | HH      |
| 2. Apologies for absence                                      | HH      |
| 3. Adopt minutes from AGM held 21 <sup>st</sup> November 2013 | TG      |
| 4. Chairman's Report  | HH      |
| 5. Secretary's Report   | TG      |
| 6. Treasurer's report and adoption of accounts                | GC      |
| 7. Memberships Secretary's Report                             | CH      |
| 8. Trophy Presentation  | GC & HH |



# NVTEC-EA AGM 2014

## Annual General Meeting 20<sup>th</sup> November 2014

### Donations to Charity

1. Norfolk Hospice Tapping House - £15,000.00

Cheque to be received by Lindsey Atkin.

2. St Mary Church, Stradsett - £2,000.00

Cheque to be received by Alfred Bagge.

3. East Anglian Air Ambulance - £1,624.30

Cheque to be received by Chris Donaldson

4. Prostate Cancer - £100.00

Cheque to be received by Andrew Hunt.

## **Grand Total Raised: £18,724.30**



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## Annual General Meeting 20<sup>th</sup> November 2014

The following existing committee members are to stand for 2013-14:

Position	Member
Chairman	Henry Howlett
Vice Chairman & Secretary	Ted Gray
Membership Secretary	Chris Hunt
Treasurer	Jayne Carson
Safety Officer	Michael Curtis
Rally Organiser & Publicity Officer	Gordon Carson
Newsletter Editor	Viv Gray
Committee Members	Cliff Armsby, Reg Fletcher, John Moulis, Malcolm Mycock, Clive Richardson, David Askew, Ian Long, Judy Webb and Mathew Hoy

Suggest a block election supported once proposed and seconded.

Nominations have been received for Andrew Bennett and Alan Whiteman.

Suggest proposer and seconder is requested from the floor and a vote taken.



# NVTEC-EA AGM 2014

## Annual General Meeting 21<sup>st</sup> November 2013

- The chair welcomed approximately 58 members (much larger than previously) and two guests Chris Donaldson from EAAA and Sara Bun from BREAK.
- There were 3 presentations on behalf of the club. Cheque's presented as follows:
- £9,000.00 to the BREAK Charity which were proceeds from the rally
- £1,603.00 to EAAA which were proceeds from the Road Run and the Stradsett Rally Raffle. This donation is to be added to the current Illuminate and Inspire fly at night project.
- £1,439.00 to St Mary's Church which were proceeds from the Working Weekend including a raffle organised by Mel & Jim Wakefield and £1,000.00 from the rally.
- Chris Donaldson gave a resume of how our donation would be used and thanked the club for many years of support. He concluded by saying our donation would go towards the fly by night project first launched in June 2012.
- **Apologies** were received from Sir Jeremy Bagge.
- **Minutes** were adopted with no matters arising. Proposed by Ian Long and second by Chris Goode.



# NVTEC-EA AGM 2014

## Annual General Meeting 21<sup>st</sup> November 2013

### **The Chairs Report**

The chair reminded all present that we are here this evening to present proceeds from our various events to charity. In addition he thanked Peter Thorpe for all he has done for the club in the past and expressed sadness to have received his resignation owing to personal circumstances. In addition he thanked Gordon Carson for taking over the role of rally organiser, Jayne Carson for becoming club treasurer together with Viv Gray for her commitment to the Vintage Torque and promoting the sales of club clothing. He encouraged everybody to send in articles and photographs to be included in Vintage Torque as only items submitted could be published. He went on to thank Malcolm and David Mycock for organising the working weekend, also to David Askew for his work promoting the tractor road run. The chair thanked all committee members for support and Sir Jeremy & Lady Bagge for the use of Stradett Park for our events.

### **Secretary's Report**

Ted Gray thanked the chair on behalf of the club for his hard work and enthusiasm during his term of office. He commented on the vibrant and supportive committee currently in post and thanked them for the ideas generated. He went on to highlight the events at which the club was represented and noted how it has become evident that other clubs are looking at us as leaders in the field of publicity and as a club that is capable of producing very high profile exhibits at a national level. He also noted that much national awareness had been generated by the copious items appearing in vintage press throughout the year and thanked Gordon in his role of publicity officer. He also noted the success of the junior club promoted by Viv Gray and confirmed that all expenses had been covered by sponsors: all of whom he thanked for their support. Finally he noted that every member was invited to approach any committee member with ideas or constructive complaints regarding the management of our branch so that action could be taken to ensure every member had a say in the running of our club.



# NVTEC-EA AGM 2014

## Annual General Meeting 21<sup>st</sup> November 2013

### Treasurers Report

Gordon Carson presented the audited club accounts for year ending 2012. There were no questions from club members regarding the financial position of the club. He noted that the financial position was sound and thanked Jayne for keeping the accounts during 2012-13. In conclusion he stated that should any member of the club require a detailed hard copy of the accounts he would be pleased to supply them.



# NVTEC-EA AGM 2014

## Annual General Meeting 21<sup>st</sup> November 2013

### N.V.T.E.C East Anglia Group 2013

#### ACCUMULATED FUND

Balance at 31.12.2012	£ 6,800.42
Add : Surplus on Stradsett Park Rally (after charitable donations)	£ 6,060.94
Surplus on Regalia	£ 439.81
Surplus on Photo's	£ 75.00
Surplus on Raffle to date	£ 157.00
Excess of income over expenditure on general account	£ 2,012.81

Balance at 31.12.2013 **£ 15,545.98**

#### BALANCE SHEET as at 31 December 2013

##### Tangible Assets

##### Current Assets

Barclays Bank - current account	£ 8,242.95
Barclays Bank - deposit account	£ 3,165.77
Cash in hand	£ 772.92
Stock	£ 700.85
Rally assests carried forward	£ 3,598.49

##### Less Current Liabilities

Rally liabilities carried forward	£ 935.00
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**£ 15,545.98**

We approve the above statements of account and confirm that we have made available all relevant accounting records.

Dated 23rd September 2014



# NVTEC-EA AGM 2014

## Annual General Meeting 21<sup>st</sup> November 2013

### N.V.T.E.C East Anglia Group 2013 Stradsett Rally

#### Expenditure

	Amount
Advertising	£ 3,096.99
Postage & Stationery	£ 1,111.47
Commemorative Mugs	£ -
Trade Stands (inc catering)	£ -
Insurance	£ 799.92
Donations	£ 11,970.00
(St Johns, Rally Charity atc etc )	
Equipment / Hire	£ 2,163.95
(Toilets PA, Fire Extinguishers, Skip, Radios, )	
Security	£ 660.00
Miscellaneous	£ 3,800.98
(Training Opening + Gate Float)	
Assets B/fwd	£ 3,931.74
<b>Surplus of income over expenditure</b>	<b>£ 6,060.94</b>
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	£ 33,595.99

#### Income

	Amount
Trade Stands	£ 2,691.50
Gate	£ 25,520.00
Caterer (s)	£ 1,511.00
Advertising Sales	£ 275.00
Misc	£ -
(Float + Donations)	
2012 / 13 assets	£ 3,598.49
	<hr/>
	£ 33,595.99



# NVTEC-EA AGM 2014

## Annual General Meeting 21<sup>st</sup> November 2013

### N.V.T.E.C East Anglia Group 2013

#### Regalia

Opening Stock Value	£	164.17
Purchases	£	1,565.27

#### Excess of income over expenditure

£	439.81
£	<u>2,169.25</u>

#### Photo's Expenditure

Purchases	Amount
	£ -

#### Excess of income over expenditure

£	75.00
£	<u>75.00</u>

Sales	£	1,468.40
Closing Stock Value	£	700.85

Cash in hand

£	<u>2,169.25</u>
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#### Income

Sales	Amount
	£ 75.00

£	<u>75.00</u>
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# NVTEC-EA AGM 2014

## Annual General Meeting 21<sup>st</sup> November 2013

### N.V.T.E.C East Anglia Group 2013

#### Raffle

##### Expenditure

	Amount	
Prizes	£	1,000.00
Misc	£	20.00
Donation	£	1,072.00

Surplus	£	157.00
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£	2,249.00
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##### Income

	Amount
Ticket Sales	£ 2,249.00
Donations	£ -

Raffle from 2012	£ 2,249.00
	£ 895.00

Total Raffle income	£ 3,144.00
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# NVTEC-EA AGM 2014

## Annual General Meeting 21<sup>st</sup> November 2013

### N.V.T.E.C East Anglia Group 2013

1 January to 31 December

#### N.V.T.E.C East Anglia Group 2013

#### General Account

##### Expenditure

	Amount
Postage	£ 100.00
Meetings	£ 505.00
Administration	£ 12.00
Stationery	£ 343.25
Newsletter (including postage)	£ 1,240.00
Misc.	£ 22.00
Travelling	£ -
Insurance	£ -
Working Weekend inc donation	£ -
Membership	£ 60.50
Road Run sponsorship money + admin costs	£ -
Tax	£ -
Donations	£ 30.00
<b>Excess of income over expenditure</b>	<b>£ 2,012.81</b>
	£ 4,325.56

##### Income

	Amount
Members subscriptions	£ 7,090.00
Less national levy	£ 3,948.00
<b>= Amount retained by club</b>	<b>£ 3,142.00</b>
Interest	£ 1.56
Road Run sponsorship money	£ 541.00
Other (working weekend collection and other donation)	£ 202.00
Working Weekend	£ 439.00
	£ 4,325.56

Printed 23/09/2014



# NVTEC-EA AGM 2014

## Annual General Meeting 21<sup>st</sup> November 2013

### NATIONAL VINTAGE TRACTOR & ENGINE CLUB EAST ANGLIA GROUP

#### CHARTERED ACCOUNTANTS' REPORT TO THE OFFICERS ON THE UNAUDITED FINANCIAL INFORMATION OF NATIONAL VINTAGE TRACTOR & ENGINE CLUB – EAST ANGLIAN GROUP

YEAR ENDED 31ST DECEMBER 2013

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In accordance with the engagement letter, we have prepared for your approval the financial information of National Vintage Tractor & Engine Club – East Anglian Group for the year ended 31st December 2013 which comprise of Profit and Loss Account, Balance Sheet and the related notes from the entity's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at [icaew.com/regulations](http://icaew.com/regulations).

This report is made solely to you, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial information of National Vintage Tractor & Engine Club – East Anglian Group and state those matters that we have agreed to state to you in this report in accordance with the guidance of ICAEW as detailed at [icaew.com/compilation](http://icaew.com/compilation). To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the partner of the business for our work or for this report.

You have approved the financial information for the year ended 31st December 2013 and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.



22-26 King Street  
King's Lynn  
Norfolk  
PE30 1HJ

23<sup>rd</sup> September 2014



STEPHENSON SMART  
Chartered Accountants



# NVTEC-EA AGM 2014

## Annual General Meeting 21<sup>st</sup> November 2013

### **Membership Secretary's Report**

Chris Hunt thanked members for their help during the year and commented on how this help made her complicated job much easier. It was reported that membership had reached almost 400 to date. Chris noted that subscriptions would remain at the same level of 2014. She confirmed that membership flyers coloured red were now available for next year and asked that any other colour flyers should be destroyed.

Peter Thorpe provided details of the proposed summer visit and confirmed that he would be prepared to manage the event which was to be held on 20<sup>th</sup> May 2014 at the Thetford Battlefields. The coach was to depart from Downham Market at 4.30pm and likely to return at 9.30pm following an extensive tour of the off limits MOD area. The cost to members would be £5.00 with any shortfall to be met from club funds.



# NVTEC-EA AGM 2014

## Annual General Meeting 21<sup>st</sup> November 2013

### **Election of Officers and Committee.**

Henry Howlett was nominated and accepted to continue as chair. Proposed by Judy Webb and second by David Askew. It was noted that the following existing committee members were prepared to serve for a further year and were accepted en-block.

Position	Member	Proposed and Second By
Vice Chairman and Secretary	Ted Gray	Gordon Carson and Malcolm Bush
Membership Secretary	Chris Hunt	David Mycock and Jim Wakefield
Rally Organiser and Publicity Officer	Gordon Carson	Jim Wakefield and Viv Gray
Newsletter Editor	Viv Gray	Ian Long and Jim Wakefield
Committee Members	Cliff Armsby, Reg Fletcher, John Moulis, Malcolm Mycock, David Askew, Clive Richardson, Judy Webb, Matthew Hoy and Ian Long	David Askew and Gordon Carson

The meeting closed at 8.00pm and was followed by a very interesting and heartfelt presentation by Sara Bunn on the development, current work and the future role of the BREAK Charity. Meeting closed at 8.45pm.