

# NVTEC-EA AGM 2018





# NVTEC-EA AGM 2018

## Annual General Meeting 15<sup>th</sup> November 2018

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- |   |    |
|---|----|
| 1. Apologies for absence                                      | HH |
| 2. Adopt minutes from AGM held 16 <sup>th</sup> November 2017 | JW |
| 3. Chairman's Report  | HH |
| 4. Secretary's Report   | JW |
| 5. Treasurer's report and adoption of accounts                | GC |
| 6. Memberships Secretary's Report                             | CH |



# NVTEC-EA AGM 2018

## Annual General Meeting 15<sup>th</sup> November 2018

### Donations to Charity

1. East Anglian Air Ambulance from Stradsett Rally - £4,500.00  
Cheque to be received by Phil Chapman
2. Moth in a China Shop from Working Weekend- £1,685.00  
Cheque to be received by Mark on behalf of Mr Mason
3. East Anglian Air Ambulance from Road Run - £1,614.00  
Cheque to be received by Phil Chapman
4. £1,125 each for 4 Local Charities from Stradsett Rally - £4,500.00  
East Coast Truckers, Magpie Centre Riding for Disabled, Addenbrookes Kidneys, Dementia UK

**Grand Total Raised: £12,299.00**



# NVTEC-EA AGM 2018

## Annual General Meeting 15<sup>th</sup> November 2018

The following existing committee members are to stand for 2018-19:

Position	Member
Chairman	Henry Howlett
Vice Chairman	Judy Webb
Secretary	Judy Webb
Membership Secretary	Chris Hunt
Treasurer	Jayne Carson
Publicity Officer & Rally Organiser	Gordon Carson
Committee Members	Reg Fletcher, John Moulis, Malcolm Mycock, David Askew, Ian Long, Debbie Curry, Alan Whiteman, David Mycock, Alan Collison, Annie Bruce, Danny Burlingham and Malcolm Tompsett

Jack Dowe and Wayne Mitchell have been nominated to join the committee so we need some one to propose and a seconded please

Block election supported once proposed and seconded.



# NVTEC-EA AGM 2018

## Minutes from AGM 16<sup>th</sup> November 2017

- The chair Henry Howlett opened the AGM at 19:30pm and welcomed approximately 50 plus members and guests from chosen charities present to receive their donations.
- Presentations made on behalf of the club, cheques presented as follows:
  - From the 2017 Rally:
    - £1,000.00 - Scotties Little Soldiers
    - £1,000.00 - Big C (Cancer support)
  - Representatives from the above 2 charities each gave a brief presentation outlining the work of their organisations, how funds are spent and the value of receiving donations from NVTEC.
  - Cheques will be forwarded to the remaining charities:
    - £1,000.00 – West Norfolk RSPCA
    - £1,000.00 – Prostate Cancer – Norfolk and Waveney Support Group.
    - £5,000.00 – East Anglian Air Ambulance.
    - £2,340.00 – East Anglian Air Ambulance (from Road Run 2017).
  - Presentation made on behalf of the club to Chris Legge for Moth in a China Shop(MIACS) – the proceeds from Working Weekend/Tractor Raffle - £5,788.81.
  - Chris also gave a brief presentation of how MIACS used last years working weekend donation and how this year's donation will be used.
  - Chris also emphasised how important it is for local charities to be receive donations and he thanked the club and its members for their continued support.
  - Chris Donaldson (EAAA) was due to attend but sent his apologies- his mode of transport broke down.
  - AGM continued as follows:
    - Apologies - Received from Andrew Hunt, Reg Fletcher.
    - Minutes from previous AGM were available for attending club members to see on screen. These minutes were adopted with no matters arising, signed by chairman Henry Howlett.



# NVTEC-EA AGM 2018

## Reports from AGM 16<sup>th</sup> November 2017

### **Chair report:**

Henry gave a detailed account of the various events and outings organised and attended by club members. Henry thanked Gordon and those that helped make this year's rally another success, Henry also thanked David and Clair Mycock and their helpers for organising another successful working weekend. And Masons Farm for providing the raffle tractor and their support with this and the working weekend.

Henry went on to explain to club members the issues with Stradsett Estate that have led to the Rally no longer taking place there. Henry spoke about the many changes that have taken place recently – resignation of Matthew Hoy, Ted and Viv Gray, all of whom Henry thanked for their support. Henry thanked Debbie Curry for taking on the management of Junior Club and club clothing and Jane Loveday for taking on producing Vintage Torque.

Henry finished with saying that as a group it is time to move forward and engage a younger generation to get on board, and members present to offer any help/support in setting up a new rally for 2018 if this is achievable.

### **Secretary's Report**

Judy Webb read out a report from outgoing secretary Ted.

Ted thanked Henry for his leadership over the past year and highlighted the increased attendance at winter meetings, including the presence of WAGS. Ted talked about the increased publicity the club receives, the increased size of the road run, the expansion of the club stand and the junior club section which has 25 members, vital to the club's long term sustainability.

Ted also spoke about the many events that members have attended and exhibited at in the past year, also talking about the development of the rally and working weekend both of which were a huge success.

Ted thanked all of the committee, members and friends of the club for all of their hard work that has enabled the developments to be made. Ted thanked outgoing committee members and asked for ideas and contributions to stimulate future growth, development and activities, and wished the club every success for the future.



# NVTEC-EA AGM 2018

## Reports from AGM 16<sup>th</sup> November 2017

### Treasurers Report

Gordon Carson presented the annual audited accounts for 2016.

Club is financially sound and Gordon thanked Jayne for keeping the accounts up to date.

Gordon offered to provide hard copies of the accounts to any member who wishes to receive them. No questions from the floor.



# NVTEC-EA AGM 2018

## Accounts from 31<sup>st</sup> December 2017

### ACCUMULATED FUND

Balance at 31.12.2017	<u>15,314.12</u>
Add : Profit on Stradsett Park Rally	10,236.50
Loss on General Account	(5,855.33)
Profit on Photo's	-
Profit on Raffle	3,812.01
Profit on Regalia	97.82
Balance at 31.12.2017	<u>23,605.12</u>

### BALANCE SHEET as at 31 December 2017

#### Current Assets

#### Cash at Bank and In Hand

Barclays Bank - current account	23,600.51
Barclays Bank - deposit account	-
Cash in hand	4.61

23,605.12



# NVTEC-EA AGM 2018

## Accounts from 31<sup>st</sup> December 2017

### N.V.T.E.C East Anglia Group 2017

1 January to 31 December

### N.V.T.E.C East Anglia Group 2017

### General Account

#### Expenditure

	Amount
Postage	1,706.08
Meetings	1,140.00
Administration	189.90
Stationery	689.23
Newsletter (including postage)	1,220.96
Misc.	1,088.11
Travelling	900.00
Insurance	321.50
Working Weekend inc donation	211.24
Membership	22.00
Road Run sponsorship money + admin costs	1,905.00
Tax	-
Donations	6,283.81
Members insurance	23.00

#### Total general expenditure

15,700.83

15,700.83

#### Income

	Amount
Members subscriptions	8,058.00
Less national levy	4,335.50
= Amount retained by club	3,722.50
Interest	-
Road Run sponsorship money	2,340.00
Other (working weekend collection and other donation)	3,783.00

#### Total general income

9,845.50

#### Loss on general account

5,855.33

15,700.83



# NVTEC-EA AGM 2018

## Accounts from 31<sup>st</sup> December 2017

### N.V.T.E.C East Anglia Group 2017

Rally 2016 Rally assets and liabilities carried over to 2017.

#### Assets

Pop Up Gazebo	£495.00
Pitch numbers	£21.84
Log Sheets	£142.80
Trailer	£360.00
Fencing Panels/Railings	£300.00
Chairs	£100.00
Banners	£916.20
PA System	£246.98
Fencing pins	£238.80

#### Liabilities

Totals                      £    2,821.62

£                      -



# NVTEC-EA AGM 2018

## Accounts from 31<sup>st</sup> December 2017

### NATIONAL VINTAGE TRACTOR & ENGINE CLUB EAST ANGLIA GROUP

#### CHARTERED ACCOUNTANTS' REPORT TO THE OFFICERS ON THE UNAUDITED FINANCIAL INFORMATION OF NATIONAL VINTAGE TRACTOR & ENGINE CLUB – EAST ANGLIAN GROUP

YEAR ENDED 31ST DECEMBER 2017

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In accordance with the engagement letter, we have prepared for your approval the financial information of National Vintage Tractor & Engine Club – East Anglian Group for the year ended 31st December 2017 which comprise of Profit and Loss Account, Balance Sheet and the related notes from the entity's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at [icaew.com/regulations](http://icaew.com/regulations).

This report is made solely to you, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial information of National Vintage Tractor & Engine Club – East Anglian Group and state those matters that we have agreed to state to you in this report in accordance with the guidance of ICAEW as detailed at [icaew.com/compilation](http://icaew.com/compilation). To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the partner of the business for our work or for this report.

You have approved the financial information for the year ended 31st December 2017 and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.

STEPHENSON SMART  
(EAST ANGLIA) LIMITED  
Chartered Accountants

22-26 King Street  
King's Lynn  
Norfolk  
PE30 1HJ

15<sup>th</sup> November 2018



# NVTEC-EA AGM 2018

## Reports from AGM 16<sup>th</sup> November 2017

### Membership Secretary's report

Chris Hunt reminded members that their membership is due in December and form will be in Decembers Vintage Torque. Memberships remain at high levels.

Chris thanked Henry for his support and reiterated his pleas for help in the forthcoming year, she also thanked Gordon Carson for raising the profile of the club and thanked him for producing a flyer that outlines what the group does.



# NVTEC-EA AGM 2018

**AGM 16<sup>th</sup> November 2017**

## **Election of Officers and Committee.**

Henry Howlett was re-elected as chair. Proposed Ian Long, Seconded Gordon Carson

All existing committee members were re-elected on bloc. Proposed Judy Webb and seconded by Andrew Bennett.

Position	Member	Proposed and Second By
Chairman	Henry Howlett	Ian Long and Gordon Carson
Vice Chairman	Judith Webb	Ian Long and Gordon Carson
Secretary	Judith Webb	Paul Pearman and Debbie Curry
Membership Secretary	Chris Hunt	David Askew and Alan Collinson
Rally Organiser and Publicity Officer	Gordon Carson	David Askew and Terry Myhill
Treasurer	Jayne Carson	Debbie Curry and Ian Long
Committee Members	Cliff Armsby, Reg Fletcher, John Moulis, Malcolm Mycock, David Askew, Ian Long, Mathew Hoy, Andrew Bennett, Alan Whiteman, David Mycock,	Ian Long and Andrew Bennett
	Alan Collinson Danny Burlingham, Malcolm Tompsett Annie Bruce	Henry Howlett and Ian Long Ian Long and Debbie Curry Malcolm Bush and Terry Myhill David Mycock and Jim Wakefield



# NVTEC-EA AGM 2018

AGM 16<sup>th</sup> November 2017

The following people have offered their assistance in a supporting role for the 2018 rally if it is confirmed that this will go ahead.

Ros Lakey, Keith Gore, Darren Tebbit, Malcolm Bush, Terry Myhill, Peter Kidd (?), Ashley Kidd, Jack Dowe, Wayne Mitchell, Terry Mitchell.

Debbie Curry told members that there is 1 couples place available on the clubs Christmas dinner at Searles resort in Hunstanton and that she would like to fill this place if at all possible.

Henry closed the meeting 20:25pm.



# NVTEC-EA AGM 2018

## AGM 16<sup>th</sup> November 2017

### N.V.T.E.C East Anglia Group 2017 Stradsett Rally

#### Expenditure

	Amount
Advertising	1,901.56
Postage & Stationery	4,998.88
Pens	1,446.25
Hog Roast	3,090.75
Insurance	-
Donations	10,500.00
(St Johns, Rally Charity atc etc )	
Equipment / Hire	14,375.22
(Toilets PA, Fire Extinguishers, Skip, Radios, )	
Security	660.00
Miscellaneous	2,640.55
(Training Opening + Gate Float)	
<b>Total rally expenditure 2017</b>	<b>39,613.21</b>
<b>Profit on Stradsett Rally</b>	<b>10,236.50</b>
	<b>49,849.71</b>

#### Income

	Amount
Trade Stands	5,483.00
Gate	37,981.41
Caterer (s)	3,130.30
Advertising Sales	1,290.00
Misc	185.00
(Float + Donations)	
Hog Roast	1,780.00
<b>Total rally income 2016</b>	<b>49,849.71</b>
	<b>49,849.71</b>