


NVTEC-EA AGM 2023

Annual General Meeting 16th November 2023

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| 1. Apologies for absence | HH |
| 2. Adopt minutes from AGM held 17 th November 2022 | JW |
| 3. Chairman's Report | HH |
| 4. Secretary's Report | JW |
| 5. Treasurer's report and adoption of accounts | GC |
| 6. Memberships Secretary's Report | WM |
| 7. Election of Committee Members | HH |
| 8. Cheque Presentation | HH |

NVTEC-EA AGM 2023

Minutes from AGM 17th November 2022

- The chair Henry Howlett opened the AGM at 19:30pm and welcomed members and guests to the AGM.
- Apologies were received from: Chris and Andrew Hunt, Neil Ayres, Andrew Carpenter, Jayne Carson.
- Format for the evening had a slight change in that the presentation of Cheques to chosen charities took place before the main AGM business.
- These cheques were presented to the chosen charities as follows from the proceeds of the rally:
 - East Anglian Air Ambulance , Swan Youth Project- Downham Market, Miniature Donkeys for wellbeing, Magpas Air Ambulance
- There was no representatives present for the following 2 charities and they will receive cheques later: Headway Cambridgeshire, Haviland Way shared care and long-term care team.
- Talks were given by those representatives present.
 - Swan Project explained that they support young people and their families with a wide range of needs, they provide 1-1 support, family work and young carers support, provide safe place for young people and provide life enhancing activities to name a few areas of support.
 - EAAA thanked the club for their generous support and said that the donation is invaluable and helps the service keep running, 2 helicopters now in service based at Norwich and Cambridge.
 - Magpas explained that their donation would provide support to casualties on site and could cover the cost of anaesthetising and ventilating 13 patients.
 - Miniature Donkeys for wellbeing will be able to provide 6 community visits with the donation, these visits are for animal therapy and take place in care homes, dementia groups, special educational needs groups, operating in Norfolk, Suffolk, East Cambridgeshire and North Essex.
- Presentation to Hugh Mason – Moth in a China Shop, this was proceeds from Working Weekend, Hugh said the charity is working with Northampton Rugby Club to support children who have been expelled from education, been involved in criminal activities, with this joint working a high percentage have returned to school and completed their education.

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Minutes from AGM 17th November 2022

- AGM Meeting continued as follows:
- Henry read out 2021 AGM minutes, no amendments noted – so Adoption of AGM minutes from 2021 signed by chairman Henry Howlett as a true record of the meeting. These minutes will be available on NVTEC-EA website, secretary asked members to inform her if anything did indeed require amending.
- Diane Fuller and Daniel Edwards have resigned from the committee.
- Henry Howlett continued with his chairman's report in which he gave an overview of the past year of club activities, thanking everyone involved in these for their support and hard work. Henry also spoke about attending the funeral of Cliff Armsby who had been a long standing member of the club. Henry reminded those present that the December meeting will involve the secret santa with proceeds going to the childrens ward at QEH, Kings Lynn.
- Judy continued with secretary report in which she gave background information about how the committee have been having a rocky few months and how important it was for these issues to be address, some positive changes have already been noticed and we hope that the positive work continues. Judy thanked Henry for his past years support as chairman and Ian Long for his past work as winter meetings/summer visits organiser. Wayne Mitchell was also thanked for his work as membership secretary and work behind the scenes on club stands at the main rally event.
- Gordon gave treasurers report, he thanked Jayne for ensuring the financial work is very well managed. Gordon has printed copies on accounts available and these will also be published on line for all to view. Gordon thanked Alfred Bagge, Brian and Julie Beba for use of the estate and Brians yard and facilities for the road run event. Gordon notified those present that 2024 will be the 50th Anniversary and it will be a 3 day event, with themes being Turner Yeoman of England and David Brown, there will also be a stationary engine theme which has yet to be confirmed.
- Gordon sent out a plea for additional support from members , any help no matter how big or small is much appreciated.
- Wayne provided his final report as membership secretary, membership numbers were up on previous years, with a total of 558 members insured, Wayne reminded those present that renewal form will be in December VT. Wayne said that he has enjoyed his time after taking on this role from Chris Hunt.
- Accounts Adopted -Proposer Terry Myhill, Seconder Philip Gammon.

NVTEC-EA AGM 2023

Minutes from AGM 17th November 2022

- Election of Committee Members for 2022- 2023 .
- Chair Henry Howlett- proposer Gordon Carson, Seconder David Askew
- Vice Chair – Judy Webb, proposer Gordon Carson, seconder Alan Whiteman
- Secretary – Judy Webb , proposer Gordon Carson, seconder Annie Bruce
- Membership Secretary – Claire Mycock, proposer Judy Webb, seconder Gordon Carson
- Treasurer – Jayne Carson, proposer David Mycock, seconder David Askew
- Winter Meeting Organiser- Tom Venni/Frank Fowler, proposer David Mycock, seconder Judy Webb
- Rally Publicity/Organiser – Gordon Carson, proposer Henry Howlett, seconder Jack Dowe
- Other committee members elected en block, proposer Ros Lakey, seconder Peter Thorpe
- David Askew, David Mycock, Annie Bruce, Jack Dowe, Malcolm Mycock, Reg Fletcher, Malcolm Thompsett, Alan Whiteman, Philip Gammon, Geoff Norman
- AOB
- Peter Thorpe present a further cheque from the proceeds of his group talks to EAAA.
- Donation of £50 received from The Blubell, Stoke Ferry for the use of club gazebo for a recent event they organised.
- Information given on the upcoming inaugural Downham Market young farmers club road run – 22/01/23.
- NVTEC-EA group has a Facebook page, this is open for all to use, put event information on, notifications etc .
- AGM Meeting closed, and evening continued as social gathering.

NVTEC-EA AGM 2023

Accounts from 31st December 2022

NATIONAL VINTAGE TRACTOR & ENGINE CLUB
– EAST ANGLIAN GROUP

UNAUDITED STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED

31ST DECEMBER 2022

STEPHENSON SMART (EAST ANGLIA) LIMITED
Chartered Accountants
22-26 King Street
King's Lynn
Norfolk
PE30 1HJ

NVTEC-EA AGM 2023

Accounts from 31st December 2022

NATIONAL VINTAGE TRACTOR & ENGINE CLUB EAST ANGLIA GROUP

CHARTERED ACCOUNTANTS' REPORT TO THE OFFICERS ON THE UNAUDITED FINANCIAL INFORMATION OF NATIONAL VINTAGE TRACTOR & ENGINE CLUB – EAST ANGLIAN GROUP

YEAR ENDED 31ST DECEMBER 2022

In accordance with the engagement letter, we have prepared for your approval the financial information of National Vintage Tractor & Engine Club – East Anglian Group for the year ended 31st December 2021 which comprise of Profit and Loss Account, Balance Sheet and the related notes from the entity's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at [icaew.com/regulations](https://www.icaew.com/regulations).

This report is made solely to you, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial information of National Vintage Tractor & Engine Club – East Anglian Group and state those matters that we have agreed to state to you in this report in accordance with the guidance of ICAEW as detailed at [icaew.com/compilation](https://www.icaew.com/compilation). To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the partner of the business for our work or for this report.

You have approved the financial information for the year ended 31st December 2021 and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.

STEPHENSON SMART (EAST ANGLIA) LIMITED
Chartered Accountants

22-26 King Street
King's Lynn
Norfolk
PE30 1HJ

16th November 2023

NVTEC-EA AGM 2023

Accounts from 31st December 2022

N.V.T.E.C East Anglia Group 2022 Stradsett Rally

Expenditure

	Amount
Advertising	£ 2,151.41
Postage & Stationery	£ 3,928.49
Trade Stands	£ 50.00
Hog Roast	£ 4,290.00
Entertainment	£ 1,850.00
Donations	£ 1,052.00
(St Johns, Rally Charity atc etc)	
Equipment / Hire	£ 25,705.86
(Toilets PA, Fire Extinguishers, Skip, Radios,)	
Security	£ 1,788.00
Miscellaneous	£ 1,464.45
(Training Opening + Gate Float)	
 Total rally expenditure 2022	 £ 42,280.21
 Profit to date	 £ 30,015.18

Income

	Amount
Trade Stands	£ 4,143.00
Gate	£ 59,246.19
Caterer (s)	£ 5,141.20
Advertising Sales	£ 340.00
Misc	£ 1,350.00
(Float + Donations)	
Hog Roast	£ 2,075.00
 UK Bars to pay	
 Total rally income	 £ 72,295.39

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Accounts from 31st December 2022

N.V.T.E.C East Anglia Group 2022

1 January to 31 December

Regalia

Expenditure

Regalia Expenses

Amount

£ 37.32

Total Expenditure

£ 37.32

Profit on Regalia

£ 375.73

£ 413.05

Income

Regalia Income

Amount

£ 413.05

Total Income

£ 413.05

£ 413.05

NVTEC-EA AGM 2023

Accounts from 31st December 2022

N.V.T.E.C East Anglia Group 2022

1 January to 31 December

N.V.T.E.C East Anglia Group 2022

General Account

Expenditure

	Amount
Postage	£ -
Meetings	£ 444.50
Administration	£ 734.95
Stationery	£ 419.60
Newsletter (including postage)	£ 2,904.51
Misc.	£ 1,085.75
Travelling	£ -
Insurance	£ 320.49
Working Weekend inc donation	£ 716.27
Membership	£ -
Road Run sponsorship money + admin costs	£ -
Tax	£ -
Donations	£ 20,199.56

Total general expenditure £ 26,825.63

Loss on general account -£ 21,792.48

£ 5,033.15

Income

	Amount
Members subscriptions	£ 5,591.00
Less national levy	£ 4,267.50
= Amount retained by club	£ 1,323.50
Interest	£ -
Road Run sponsorship money	£ 1,647.00
Other	£ 10.00
Working Weekend	£1,999.65
Donation	<u>£ 53.00</u>

Total general income £ 5,033.15

£ 5,033.15

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Accounts from 31st December 2022

Accumulated Fund

Balance at 31.12.2021	<u>16073.55</u>
Add:	
Profit on Stradsett Rally	30015.18
Loss on General Account	-21792.48
Profit on Photos	-
Profit on Raffle	-
Profit on Regalia	375.73
Balance at 31/12/2022	<u>24671.98</u>

Balance Sheet as at 31 December 2022

Current Assets

Cash at Bank and In Hand

Petty Cash	606.38
Barclays Bank - Deposit Account	-
Barclays Bank - Current Account	24120.60
	<u>24726.98</u>

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Accounts from 31st December 2022

N.V.T.E.C East Anglia Group - Bank Reconciliation Summary

Bank	Barclays Current Account		
	Total	£	15,108.74
Plus	Deposits made to date	£	81,436.04
		£	96,544.78
Less	Value of unreconciled deposits	£	-
		£	96,544.78
Less	Cheques written to date	£	72,424.18
	BANK BALANCE	£	24,120.60
Plus	Value of unreconciled cheques	£	-
	Petty Cash	£	£964.81
	Petty Cash Income	£	£626.05
	Petty Cash Expend	£	£984.48
	Actual value of cash on Statement dated		£1,232.41
	Barclays Current Account		£24,120.60
	Petty Cash Balance		£606.38
	Total	£	24,726.98

Bank Statement Balance Reconciliation

Balance per statement as at 22/12/2021	24470.60	
Less Unpaid Cheques re 2020	-275.00	
Less Unpaid Cheques re 2019	-75.00	
		<u>24120.60</u>

Accounts from 31st December 2022

N.V.T.E.C East Anglia Group 2022

Rally assets and liabilities carried over to 2022

Assets

Pop Up Gazebo	£495.00
Pitch numbers	£21.84
Log Sheets	£15.00
Trailer	£360.00
Fencing Panels/Railings	£300.00
Chairs	£100.00
Banners	£916.20
PA System	£246.98
Fencing pins	£238.80
Banners	£1,196.40
Tarpaulin	£399.99
Laptop	£368.99
Arctic Curtain Sider	£1,020.00
Cash Boxes	£138.84
Laptap - membership	£329.00
Chain link fencing	£111.94
Information tent	£679.20

Liabilities

£ -

Totals £ 6,938.18

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Annual General Meeting 16th November 2023

The following existing committee members are to stand for 2023-24:

Position	Member
Chairman	Henry Howlett and Tom Venni
Vice Chairman	Judy Webb and David Mycock
Secretary	Judy Webb
Membership Secretary	Claire Mycock
Treasurer	Jayne Carson
Publicity Officer & Rally Organiser	Gordon Carson
Committee Members	Reg Fletcher, Malcolm Mycock, David Askew, Alan Whiteman, David Mycock, Annie Bruce, Jack Dowe, Malcolm Tompsett, Philip Gammon, Geoff Norman, Frank Fowler, Tom Venni and Stephen Bruce.

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Road Run Charity Donations

MAGPAS Air Ambulance - £1,580.00

Stradsett Park Vintage Rally Charity Donations

East Anglian Air Ambulance— Money to be rolled over to 2024 Rally

St John Ambulance - Money to be rolled over to 2024 Rally

Norfolk Hospice (Tapping House) - Money to be rolled over to 2024 Rally

Addenbrookes Charitable Trust - Money to be rolled over to 2024 Rally

Brambles Animal Sanctuary (Denver) - Money to be rolled over to 2024 Rally

Ingleborough Care Farm (West Walton) - Money to be rolled over to 2024 Rally

Working Weekend Charity Donations

Moth in a China Shop - £2,420.00

Grand Total Raised: £4,000.00